

OFFICIAL



Australian Dodgeball Championships

Host Policy

Review date: February 7th, 2026
Australian Dodgeball Federation Limited
ACN 674 806 814

1. Purpose.....	3
2. Scope.....	3
3. Event Format.....	3
4. Definitions.....	3
5. Proposal Responsibilities.....	4
6. Proposal Budget.....	5
7. Profit Sharing.....	6
8. Proposal Evaluation.....	6
2. Evaluation Criteria.....	6
3. Evaluation and Recommendation.....	7
4. Final Decision.....	7
5. Agreement and Contract.....	7
6. Monitoring and Support.....	7
9. Proposal Scoring.....	8
10. Proposal Outcome.....	10

1. Purpose

The purpose of this policy is to establish a standardised and transparent process for selecting the host(s) for events under the branding of the Australian Dodgeball Championships. This ensures that the event is conducted in a location that meets the necessary criteria for success, including logistical support, infrastructure, and commitment to the spirit of dodgeball. This policy and procedure aim to ensure that the selection of the host for the Australian Dodgeball Championships is conducted with transparency, fairness, and in alignment with the goals and values of the Australian Dodgeball Federation.

2. Scope

This policy applies to all affiliates of the Australian Dodgeball Federation (ADF) involved in the selection process of the host for the Australian Dodgeball Championships. It encompasses the criteria for eligibility, the decision-making process, and the responsibilities of stakeholders involved.

3. Event Format

The Australian Dodgeball Championships (ADC) is the premier national dodgeball event organised by the Australian Dodgeball Federation. The event will be executed to the most recent tournament ruleset, and typically involves teams from multiple states (and in some exceptions countries) competing for (where included) the Foam and Cloth formats, across categories including mens, womens and mixed.

The format of the event will generally include:

- **Opening Ceremony:** An event to officially start the championships, which may include team presentations, speeches, and other formalities.
- **Competition Matches:** A series of matches between participating teams, conducted in accordance with the official rules and regulations of the Australian Dodgeball Federation. The competition will likely include pool play, followed by elimination rounds.
- **Finals:** The culminating matches to determine the winners of the Australian Dodgeball Championships.
- **Closing Ceremony & Afterparty:** An event to officially conclude the championships, which may include award presentations, speeches, and other formalities.

The Australian Dodgeball Championships typically span several days. The exact number of days required may vary depending on the number of participating teams and the specific event format. However, hosts should plan for a minimum of 3 days to accommodate all aspects of the event, including:

- Equipment delivery, set-up and pack-down
- Team arrivals and check-in
- Training and practice sessions
- Preliminary matches
- Elimination matches
- Medal matches
- Opening, closing ceremonies & afterparty

4. Definitions

In this Policy, the following words have the corresponding meaning:

Australian Dodgeball Federation (ADF): Abbreviation for Australian Dodgeball Federation, current Controlling Body for dodgeball in Australia.

Australian Dodgeball Championships (ADC): The premier national dodgeball event organised by the Australian Dodgeball Federation, which includes the following branded events:

- **Australian Dodgeball Championships Clubs (ADCC)**
- **Australian Dodgeball Championships States (ADCS)**
- **Australian Dodgeball Championships University (ADCU)**
- **Australian Dodgeball Championships Youth (ADCY)**

Host: The member organisation selected to prepare and facilitate the Australian Dodgeball Championships, responsible for providing necessary infrastructure, accommodations, and support for the event.

Bid Proposal: A formal submission by an organisation or its representatives detailing their plans, capabilities, and commitment to hosting the Australian Dodgeball Championships.

Tournament Ruleset: The ruleset used for the Australian Dodgeball Championships which outlines the rules and regulations to operate the tournament.

5. Proposal Responsibilities

The below responsibilities are outlined to ensure that the ADF and successful host are best positioned and coordinated to execute ADC. They focus on a division of responsibilities such as governance, participant management, infrastructure, logistics, financial stability, and community support, which are important for delivering a high-quality experience for participants and spectators.

The ADF shall be responsible for the following:

1. Governance

- Establish and disseminate the official rules and regulations for ADC.
- Conduct any necessary player eligibility checks and disciplinary actions.
- Provide necessary public liability insurance.

2. Participant Management

- Oversee the team registration process and collect entry fees from participating teams.
- Maintain a database of all registered teams and players including those for player substitutions and other similar exemptions.

3. Event Guidance

- Provide overall strategic guidance and support to the host in the planning and execution of ADC.
- Coordinate with sponsors and government bodies to secure any necessary funding and/or support.
- Oversee ADC ceremonies, including the opening and closing ceremonies and any award presentations.

4. Marketing & Sponsorship

- Planning and execution of the promotion and marketing of ADC nationally.
- Coordination of national media coverage and national community outreach initiatives.
- Outreach and securing of event sponsors to increase revenue streams.

A successful host shall be responsible for the following:

1. Infrastructure

- **Venues:** The venues must be appropriate for dodgeball, meeting the necessary size and facility requirements. Facilities should be in good condition, with modern amenities and adequate seating for spectators. Venues should be easily accessible for participants and spectators, with considerations for transportation and accessibility for individuals with disabilities.
- **Accommodation:** There should be sufficient accommodation options to suit player budgets including hotels, hostels, and other lodging facilities. Accommodation should be located near the competition venues or be easily accessible via local transportation. The host should ensure sufficient accommodation capacity to cater to teams, officials, media, and spectators.

2. Logistics

- **Transportation:** The host should ensure that the event is sufficiently close to both domestic and national travel options (buses, trains, airports) to facilitate travel between venues, accommodation, and other key locations.
- **Event Management:** The organising committee should have experience in managing large-scale sporting events and demonstrate a clear understanding of the requirements for ADC. This will include the development of detailed operational plans for managing the event, including schedules, staffing, and contingency plans.

3. Experience

- **Past Experience:** The host should have experience in hosting sporting events of a large scale, particularly in dodgeball or similar sports, will be evaluated, with the reputation of the organising bodies and local partners in delivering successful events will be considered.
- **Capability:** The host should demonstrate the capacity to manage all aspects of the event, from logistics to marketing, and should have a community of trained/skilled staff who can support the execution of operations and officiating.

4. Financial Stability

- **Funding:** The host should show evidence of financial stability and the ability to produce a budget outlining anticipated costs that are matched to revenue streams should be provided, demonstrating financial planning and sustainability.
- **Sponsorship & Revenue:** The potential for attracting sponsors and generating revenue through ticket sales, merchandising, as well as the economic impact of the event on the local economy, including potential benefits for local businesses and tourism.

5. Local Support

- **Community Engagement:** Local interest and support for dodgeball and ADC, including plans for engaging local fans and promoting the event within the community
- **Government Endorsement:** Support from local government/council authorities, including any endorsements or commitments.

6. Safety and Security

- **Safety Measures:** Proper emergency/medical personnel should be available, with clear protocols for managing emergencies. Security plans and personnel to ensure the safety of participants, officials, and spectators should be sourced where required by the venue.
- **Risk Management:** Contingency plans for potential risks and issues, including weather-related disruptions and other emergencies.

The evaluation criteria are designed to ensure that the selected host for ADC is capable of providing a high-quality, safe, and successful event. Each criterion will be assessed in detail to make an informed decision that aligns with the goals and standards of the ADF.

6. Proposal Budget

To ensure transparency and enable a thorough evaluation of the financial viability of each bid, a successful bid must include a budget (or estimates where reasonable) outlining anticipated costs and revenue streams. This budget should include, but is not limited to, the items:

- **Venue Costs:** Includes rental fees, setup costs, and any other expenses related to the use of competition venues and training facilities.
- **Accommodation Costs:** Expenses related to providing or facilitating accommodation for participants, officials, and staff.
- **Transportation Costs:** Costs associated with local transportation, including shuttle services, airport transfers, and any other transportation needs for participants and officials.
- **Event Management Costs:** Includes staffing costs, operational expenses, and any other costs related to the organisation and management of the event.
- **Safety & Security Costs:** Expenses for providing safety and security measures, including personnel, equipment, and emergency services.
- **Revenue Streams:** Anticipated revenue sources, including ticket sales, sponsorship income, merchandise sales, and any other potential revenue.

7. Profit Sharing

Profit generated from the event will be split evenly (50/50) between the ADF and the host organisation.

Profit Sharing will follow the following principles:

- **Transparency:** All revenue streams and associated expenses will be tracked and documented transparently by both the ADF and the host organisation.
- **Sustainability:** The profit-sharing model should support the financial sustainability of both the ADF and the host organisation, allowing for continued investment in the growth and development of dodgeball in Australia.
- **Incentivization:** The agreement should incentivise both parties to maximise revenue generation through effective event management, marketing, and sponsorship efforts.

Revenue Streams:

The revenue-sharing agreement will typically cover the following revenue streams:

- **Entry Fees:** Fees collected from participating teams.
- **Sponsorships:** Revenues generated from national, regional, and local sponsorships.
- **Ticket Sales:** Revenues from ticket sales for spectators.
- **Merchandise Sales:** Revenues from the sale of event-related merchandise.
- **Broadcasting Rights:** Revenues from the sale of broadcasting or streaming rights (if applicable).
- **Other Revenue:** Any other revenues generated directly from the event.

8. Proposal Evaluation

1. Application and Proposal Submission

- a. **Invitation to Bid:** The ADF will announce an invitation for bids to host the Australian Dodgeball Championships at least 9-12 months before the scheduled event date.
- b. **Submission Deadline:** Interested organisations must submit their bid proposals by the specified deadline, which will be communicated at the time of the invitation.

2. Evaluation Criteria

The ADF Board will evaluate bid proposals based on the previously listed Host Criteria:

- a. **Infrastructure:** Adequate and suitable venues for matches, training facilities, and accommodations for participants and spectators.
- b. **Logistics:** Efficient transportation systems, including access to airports, local transport, and connectivity between venues.
- c. **Experience and Capability:** The host's experience in hosting national sporting events and its capability to handle the scale of the Australian Dodgeball Championships.
- d. **Financial Stability:** The financial resources and sponsorship opportunities available to support the event.
- e. **Local Support:** Community and government support for the event, including potential for local fan engagement and media coverage.
- f. **Safety and Security:** Measures in place to ensure the safety and security of all participants and attendees.

3. Evaluation and Recommendation

- a. **Review:** The ADF Board will review all bid proposals against the evaluation criteria and conduct site visits if necessary.
- b. **Scoring:** Each proposal will be scored based on how well it meets the criteria. The committee will use a standardised scoring system to ensure fairness.
- c. **Recommendation:** The ADF Board will determine the recommended top candidates for final approval.

4. Final Decision

- a. **Board Approval:** The ADF Board will review the top candidates and make the final decision on the host.
- b. **Announcement:** The selected host will be announced publicly, and all bidders will be notified of the decision.

5. Agreement and Contract

- a. **Negotiation:** The ADF will negotiate and finalise a hosting agreement with the selected host outlining responsibilities, financial terms, and other contractual obligations.
- b. **Contract Signing:** A formal contract will be signed between the ADF and the host, solidifying the arrangement and commitments.

6. Monitoring and Support

- a. **Pre-Event Monitoring:** The ADF will provide ongoing support and oversight to ensure the host meets all agreed-upon requirements and milestones.

- b. **Event Support:** The ADF will work closely with the host during the event to address any issues and ensure the successful execution of the overall event.

9. Proposal Scoring

1. Introduction

The following process allows for reviewing and scoring of each proposal submitted for hosting ADC. The goal is to evaluate proposals systematically and objectively, ensuring that the selected host meets the required standards for delivering a successful event. Each proposal will be scored based on predefined criteria, and the scores will guide the ADF Board in making a final recommendation.

2. Proposal Evaluation Criteria

The evaluation criteria are divided into six categories, each with specific sub-criteria. The scores for each category will be aggregated to provide an overall assessment of the proposal.

Criteria	Sub-Criteria	Maximum Points	Awarded Points	Comments
1. Infrastructure		20		
1.1. Venues	Suitability	5		
	Condition	3		
	Accessibility	2		
1.2. Accommodation	Quality and Quantity	5		
	Proximity	3		
	Capacity	2		
2. Logistics		15		

2.1. Transportation	Local Transport	5		
2.2. Event Management	Organisational Experience	5		
	Operational Plans	5		
3. Experience and Capability		20		
3.1. Past Experience	National Events	5		
	Reputation	5		
3.2. Capability	Organisational Capacity	5		
	Volunteers and Staffing	5		
4. Financial Stability		15		
4.1. Funding	Financial Resources	4		
	Budget	4		
4.2. Sponsorship and Revenue	Sponsorship Opportunities	3		
	Economic Impact	4		
5. Local Support		10		
5.1. Community Engagement	Local Interest	2.5		

	Fan Engagement	2.5		
5.2. Government and Institutional Support	Government Endorsement	2.5		
	Institutional Support	2.5		
6. Safety and Security		5		
6.1. Safety Measures	Emergency Services	1.5		
	Security	1.5		
6.2. Risk Management	Contingency Planning	2		

10. Proposal Outcome

Proposal details:

- Host Organisation:
- Date of Evaluation:

Total Score

- Total Points Awarded:

Summary of Findings:

- **Strengths:**
 - [Provide an overview of the proposal's strengths, highlighting areas where the proposal excelled.]
- **Weaknesses:**
 - [Provide an overview of the proposal's weaknesses, noting areas where improvements are needed or where the proposal did not fully meet the criteria.]
- **Recommendations:**
 - [Based on the evaluation, provide a recommendation regarding the suitability of the proposal for hosting ADC. Include any conditions or considerations that should be addressed.]